

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

December 19, 2017

CALENDAR

Jan	9	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jan	9	7:00 p.m.	Organizational Meeting, J.C. Rice Educational Services Center
Jan	9	Immediately following	Finance Meeting, J.C. Rice Educational Services Center
Jan	9	Immediately following.	Regular Board Meeting, J.C. Rice Educational Services Center
Jan	16	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
Jan	23	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jan	23	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

A. CALL TO ORDER/PLEDGE

B. THE ELKHART PROMISE

C. INVITATION TO SPEAK PROTOCOL

D. MINUTES

December 12, 2017 – Public Work Session
December 12, 2017 – Regular Board Meeting

E. TREASURER'S REPORT

Consideration of Claims

Gift Acceptance - The administration recommends Board acceptance with appreciation of recent donations made to Elkhart Community Schools.

Financial Report – January 1, 2017 – November 30, 2017

Fuel Bids – The Business Office recommends awarding bids for the purchase of gasoline and diesel fuel for calendar year 2018.

Refuse Bids – The Business Office recommends awarding bids for refuse removal for 2018 – 2020.

2017 Rainy Day Fund Transfer Resolution – The Business Office recommends adoption of the 2017 Rainy Day Fund Transfer Resolution.

Monthly Insurance Update

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

F. NEW BUSINESS

2018-2019 School Calendar - The administration presents the 2018-2019 School Calendar for initial consideration.

Grants - The administration seeks Board approval for the submission of grants as recommended by the administration.

G. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

H. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

I. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

December 12, 2017

North Side Middle School, 300 Lawrence Street, Elkhart – 5:30 p.m.

Time/Place

Board Members
Present:

Susan C. Daiber
Douglas K. Weaver

Rodney Dale
Glenn Duncan
Carolyn R. Morris
Jeri E. Stahr

Roll Call

Absent:

Karen S. Carter

:

ECS Personnel Present

Tony England
Tony Gianesi
Rob Haworth

Doug Thorne
Cheryl Waggoner

The Board heard information regarding the Community Connections presentations scheduled for December 18th and the State of the Schools Address for scheduled for January 22nd.

Topics
Discussed

The Board also discussed the status of crossing guard meetings, 21st Century Community Learning Centers Program rants, and agenda items for the regular Board meeting.

The meeting adjourned at approximately 6:25 p.m.

Adjournment

APPROVED:

Signatures

Susan C. Daiber, President

Rodney J. Dale, Member

Karen S. Carter, Vice President

Glenn L. Duncan, Member

Douglas K. Weaver, Secretary

Carolyn R. Morris, Member

Jeri E. Stahr, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
December 12, 2017

North Side Middle School, 300 Lawrence Street, Elkhart – at 7:00 p.m.

Board Members Present:	Susan C. Daiber Douglas K. Weaver	Rodney J. Dale Glenn L. Duncan Carolyn R. Morris Jeri E. Stahr
------------------------	--------------------------------------	---

Absent: Karen S. Carter

President Susan Daiber called the regular meeting of the Board of School Trustees to order. The Pledge of Allegiance was led by North Side students Hector Rico and David Burnham.

Mrs. Daiber recited the Elkhart Promise.

Mrs. Daiber discussed the invitation to speak protocol.

Superintendent’s Student Advisory Council (SSAC) representatives from both high schools introduced themselves: Tianna Roundtree, a junior from Memorial High School (MHS) and Katie Buckley, a senior from Central High School (CHS). Ms. Roundtree reported the following music department events: hosted two well-attended Madrigal dinners last weekend; intermediate band and orchestras will perform Wednesday; choirs will perform on Thursday; advanced band, choir, and orchestra will present their Happy Holidays concert on Sunday. Admission for the Wednesday and Sunday events are by donation of food items to be delivered to Church Community Services’ food bank. She also reported on the winter sports. Katie Buckley reported the following: ECA and ISTEP testing is finishing up; all five winter sports are off to winning seasons; the Blazer Kindness Café was featured on a local news channel; CHAMPS have adopted a family for Christmas; choirs and orchestras performed last week; and auditions were recently held for the upcoming musical.

Jeff Komins, energy education specialist/elementary activities, reported on the building audit performed at 4:05 a.m. on Tuesday, December 12th at North Side Middle School. Mr. Komins reported 80% of the 59 areas visited were found to be in compliance with our energy initiative and received “Thanks for Saving Energy” stickers. Mr. Komins, thanked principal, Sara Jackowiak, and her staff for their efforts in lowering the utility costs. The district’s cost avoidance for the year is still on track to break last year’s record of \$1.2 million.

Place/Time

Roll Call

Call to Order

The Elkhart Promise

SSAC Representatives

Building Energy Report

Sara Jackowiak, principal at North Side, gave a presentation on the following areas: academics, art, athletics, and citizenship. Mrs. Jackowiak reported many teachers are working very hard to integrate technology into their instructional routine and decided this would be a good opportunity as an administrator to model using technology and collaboration to convey a message. With the help of a couple staff members, a short video highlighting various aspects of the culture and student life at North Side was created - focusing mainly on academics, with an emphasis on offering students a multitude of opportunities to explore their interest and develop their strengths. Academic Highlights include: 17 teachers have devices in their classrooms for student use; creating a balance between direct instruction and learning through the use of technology; an increase in student collaboration in classrooms; more opportunities for students to make connections between their learning and real world application through 8th grade manufacturing day and 7th grade Reaching Higher students visiting the Career Center. North Side had a 97% passing rate on the ISTEP+ Biology test last spring. In the area of the Arts, offerings include not only the traditional band, orchestra and choir courses but we also offer Jazz Band, Music Theory and Jazz Choir; an Advanced Art class for 8th graders introducing graphic design; and Drama Club presenting two productions each year. 151 students participated in athletics during the first semester. For Citizenship: banners created by each Advisory class creating a sense of community and belonging for all students; implementation of the PRIDE initiative throughout the building; students are earning community service hours towards their PRIDE 8th Grade Work Ethic Certificate and starting with this next report card, students will also be given PRIDE grades by each of their teachers. Mrs. Jackowiak invited the Board to attend the end of year Husky Big 3 assembly.

By unanimous action, the Board approved the following minutes:
November 28, 2017 – Public Work Session
November 28, 2017 – Regular Board Meeting

Approval of
Minutes

By unanimous action, the Board approved payment of claims totaling \$3,528,601.61 as shown on the December 12, 2017, claims listing. (Codified File 1718-69)

Payment of
Claims

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): volleyball training equipment valued at \$500 from John Himschoot to Memorial High School's athletic department; 17 copies of the book *Finders Keepers?* from Mr. & Mrs. Gyan Joshi for distribution to each of the elementary and middle schools' libraries; \$2,000 from Goshen College to be used to engage staff, students, and community in cultural experiences; \$500 from Frank and Tonja Lucchese for Osolo's Angel Tree Program; and Jason Richard of A+ Plumbing, Heating & Cooling of Bremen generously donated his services and the use of his equipment to install a waterline from the house to the barn at Agriculture Community Center for

Gift Acceptance

Environmental Learning Lab (ACCELL). Mid-City Supply also donated all the supplies for the project. These two donations are valued at \$4,000.00.

By unanimous action, the Board approved an extra-curricular purchase of Port Phone wireless headphones for Central's football program in the amount of \$4,862.00.

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1718-70)

By unanimous action, the Board approved proposed revisions and waived second reading of the following Board policies regarding compensation:

- 3422.01S - Food Service Employees' Compensation Plan
- 3422.02S - Mechanics' Compensation Plan
- 3422.03S - Bus Drivers' Compensation Plan
- 3422.04S - Bus Helpers' Compensation Plan
- 3422.05S - Support Staff Salary Schedule
- 3422.06S - Secretarial/Business Compensation Plan
- 3422.07S - Executive Assistants' Salary Schedule
- 3422.09S - Technical Assistants' Compensation Plan
- 3422.11S - Social Workers' Compensation Plan
- 3422.12S - Employees in Miscellaneous Positions Compensation Plan
- 3422.13S - Therapists' Compensation Plan
- 3422.14S - Employees in Technology Services Positions Compensation Plan

By unanimous action, Board member Doug Weaver abstained, the Board approved proposed revisions and waived second reading of Board Policy 3422.08S - Paraprofessionals' Compensation Plan.

By unanimous action, Board member Glenn Duncan abstained, the Board approved proposed revisions and waived second reading of Board Policy 3422.10S - Registered Nurses' Compensation Plan.

By unanimous action, Board member Rodney Dale abstained, the Board approved the proposed Agreement with the American Federation of State, County, and Municipal Employees related to compensation. Doug Thorne, district counsel/chief of staff, reported this is the final year for the current Agreement and a new one will be negotiated next Fall. (Codified File 1718-71)

Extra Curricular Purchase

Fundraisers

Board Policies - Compensation

Board Policy 3422.08S

Board Policy 3422.10S

Custodial Agreement

By unanimous action, the Board approved the submission of the following grants: ISDA Livestock Promotion Grant to Indiana Department of Agriculture in the amount of \$4,195.50 from ACCELL; and 21st Century Community Learning Center Grant to Indiana Department of Education in the amount of \$1,125,000 over four years on behalf of Mary Daly, Pinewood and West Side for after school programming. (Codified File 1718-72)

Grant Approvals

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the December 12, 2017 listings. (Codified File 1718-73)

Conference Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel Report

Employment of the following three (3) certified staff members for the 2017-2018 school year, effective on dates indicated:

Certified Employment

- Jennifer Allen - special education at Beardsley, 12/4/17
- Mackenzie Bontrager - grade 1 at Beardsley, 1/8/18
- Barbara Starr - science at Pierre Moran, 12/4/17

Resignation of the following two (2) certified staff members, effective on the dates indicated:

Certified Resignation

- Rhonda Byler - grade 3 at Monger, 12/21/17
- Elizabeth Fawcett - grade 6 at Pinewood, 12/4/17

Employment of the following nine (9) classified employees who have successfully completed their probationary period on dates indicated:

Classified Employment

- Kristi Folger - paraprofessional at Memorial, 11/28/17
- Karla Gapinski - food service at Feeser, 11/27/17
- Blanca Gonzales Morales - paraprofessional at Riverview, 12/1/17
- Johanna Montas-Arias - secretary at ESC, 12/6/17
- Carol Nusbaum - paraprofessional at Riverview, 11/30/17
- Casey Ruble - bus driver at Transportation, 11/27/17
- Mary Szekendi - paraprofessional at Osolo, 11/27/17
- Jennifer Weingart - senior reporter & assignment editor at WVPE, 11/27/17
- Tamar Wilson - paraprofessional at Hawthorne, 12/4/17

Resignation of the following three (3) classified employees effective on the dates indicated:

Classified Resignation

- Ronald Barr Sr. - custodian at Hawthorne, 12/1/17
- Audriana Coleman - secretary at Memorial, 12/15/17
- Shelly Piggie - food service at Hawthorne, 1/1/18

An audience member spoke in regard to the cost and availability of geometry text books at the middle schools.

The meeting adjourned at approximately 7:45 p.m.

APPROVED:

Susan C. Daiber, President

Karen S. Carter, Vice President

Douglas K. Weaver, Secretary

Rodney J. Dale, Member

Glenn L. Duncan, Member

Carolyn R. Morris, Member

Jeri E. Stahr, Member

From the
Audience

Adjournment

Signatures



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: 11/10/2017

TO: Dr. Rob Haworth Board of School Trustees

FROM: Cyndy Keeling, ACCELL

RE: Donation Approval

Mr. Bullard graciously donated 80 pumpkins to the 2nd students of Woodland Elementary as part of the Farm to school project. Students planted pumpkins at ACCELL during the spring as 1st grade students in anticipation to harvest in the fall; however, due to circumstances the pumpkins were not available for the students. Mr. Bullard, owner of Bullard's Farm Market, member of the Ag Advisory Board, stepped in and graciously donated pumpkins to those students. These pumpkins were locally grown and harvested and were a key element in the completion of the farm to school process. Mr. Bullard's participation directly impacted our students and allowed them to see the development of locally raised produce and what their pumpkins would have been upon maturity. We are grateful for Mr. Bullard's willingness to participate in the farm to school project. This donation is valued at \$400.00

I am requesting approval from the Board of School Trustees to accept this donation and than an appropriate letter of acknowledgement and appreciation is sent to:

Bullard Farm Market
Mr. Kevin Bullard
5220 Middlebury St
Elkhart, IN 46516



ELKHART AREA CAREER CENTER

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. ROBERT HAWORTH
BOARD OF SCHOOL TRUSTEES

FROM: DR. DAVID BENAK *ARB*

DATE: DECEMBER 11, 2017

RE: DONATION APPROVAL - EACC

Zeno Ladas, retired Automotive Technology teacher, has donated a lighted 7' and a 2' Christmas tree as well as a barbeque grill to be used at the EACC Annex. He has also donated the following items to be used in the second year Automotive Technology class; Snap On Solus Pro Scan tool, Snap On Vantage Pro, Bore Scope, Mac A/C, ATF, Fuel line disconnect tool set, and an Engine removal adapter. The total of all items have an owner estimated approximate value of \$2,940.00.

These tools will be useful in our Automotive Technology classes and will be used by students for training purposes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Zeno Ladas
11475 Idlewood Dr.
Osceola IN 46561



ELKHART COMMUNITY SCHOOLS



J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

TO: BOARD OF SCHOOL TRUSTEES
FROM: DR. ROB HAWORTH
DATE: DECEMBER 19, 2017

SUBJECT: GIFT ACCEPTANCE

Scott Welch has donated \$250,000.00 to Elkhart Community Schools to be used to purchase a drop down score board for North Side Gym.

I am requesting approval from the Board of School Trustees to accept this donation and an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Scott Welch
Welch Packaging
1020 Herman St
Elkhart IN 46516



STUDENT SERVICES

PHONE: 574-262-5540



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: December 11, 2017

To: Dr. Rob Haworth
Board of School Trustees

FROM: Anthony England, Assistant Superintendent of Student Services

RE: Donations Received

We recently received a donation of 220 hand knit scarves for distribution to Elkhart Community School children. They will be distributed by our social workers.

Please send an appropriate letter of acknowledgement and appreciation to:

First Congregational Church
Attn: Diane Dawe
431 S. Third St
Elkhart, IN 46516

We also received 500 hand knit hats along with over 475 coats for distribution to our children in Elkhart Community Schools. Social workers are busy distributing them to children in need.

Please send a letter of acknowledgement and appreciation to:

United Way
Attn: Jim Mason
601 County Road 17
Elkhart, IN 46517

In addition, we received 20 hats made by Jane Slabaugh and we are also requesting a letter of acknowledgement and appreciation be sent to her as well. They will be distributed to our children.

Jane Slabaugh
3606 Gordon Rd
Elkhart, IN 46516



ELKHART MEMORIAL HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: December 11, 2017

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Jacquie Rost, Athletic Director

RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the girls/boys track team. This donation will go towards the purchase of team sweats, team shirts, shoes, equipment, and other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Cressy & Everett, Inc. Realtors
c/o Scott Hammontree
332 N. Ironwood Dr.
South Bend, IN 46615



PIERRE MORAN MIDDLE SCHOOL

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. ROB HAWORTH
BOARD OF SCHOOL TRUSTEES**

FROM: CYNTHIA BONNER, PRINCIPAL

DATE: DECEMBER 6, 2017

RE: DONATION APPROVAL

The National Flag Football has made a donation of Five Hundred Dollars (\$500.00) to Pierre Moran Middle School Athletic Department for their use of the football field. This donation will be used for athletic equipment and supplies.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

National Flag Football
Corporate Headquarters
2055 Franklin Road
Bloomfield Hills, MI 48302



BUSINESS OFFICE

PHONE: 574-262-5563



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
 2720 CALIFORNIA ROAD • ELKHART, IN 46514
 PHONE: 574-262-5500

DATE: December 14, 2017
 TO: Dr. Robert Haworth
 Board of School Trustees
 FROM: Dr. Robert Woods
 SUBJECT: Recommendation for Award

Fuel bids for 2018 were opened on December 5, 2017 by Henry Lohmeyer, Tony Gianesi, and Robert Woods. After reviewing the bids it is recommended that the 2018 fuel bid be awarded to Ceres Solutions, formerly known as North Central CO-OP. Ceres Solutions/North Central CO-OP provided fuel for Elkhart Community Schools in 2016 and 2017. Transportation is extremely satisfied with the performance of the fuel and billings provided by Ceres Solutions/North Central CO-OP.

Ceres Solutions/North Central CO-OP is the only vendor that provided a bid that meets the bid specifications of a 50 cetane rating without using additives. Ceres Solutions/North Central CO-Op is also the only vendor to purchase fuel from a single distributor and not multiple distributors as all of the others bidders do.

The bid summary reflects fixed pricing available on the date of bids, December 5, 2017. The Business Office respectfully requests permission to award a fixed price contract to Ceres Solutions/North Central CO-OP within the next 30 days at the best possible price available on a given day within this time frame.

VENDOR	FORM 95	ABOVE DOCK DIESEL	ABOVE DOCK REGULAR	FIXED DIESEL	FIXED REGULAR
CERES 50 cetane	X	0.066 50 cetane	0.066 50 cetane	\$2.07 50 cetane	1.9766
YODER OIL 50 cetane	X	No bid No bid	No bid No bid	\$1.96 \$0.01	1.91814
CRYSTAL FLASH 50 cetane	X	0.0405 0.0700	0.0392	\$2.09 \$0.07	2.0558
PETROLEUM TRADERS 50 cetane	X	0.0561	0.0561	\$2.05 \$0.07	1.8864



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. HAWORTH
BOARD OF SCHOOL TRUSTEES**

FROM: ROBERT WOODS

DATE: DECEMBER 14, 2017

SUBJECT: REFUSE REMOVAL BID

Refuse removal bids were opened on December 5, 2017 by Henry Lohmeyer and Robert Woods. Three vendors took part in the bidding process to provide services for a three year period; 2018 through 2020.

Based upon the lowest responsible and responsive bid that best serves our school corporation, it is recommended we accept the bid from Himco Waste Away Service. The bids are attached for your review. Himco Waste Away Service has the least expensive total price for the three year period.

REFUSE BIDS

VENDOR	HOME OFFICE	MONTHLY 2018	MONTHLY 2019	MONTHLY 2020	TOTAL	36 MONTHS TOTAL
HIMCO	ELKHART, IN	\$ 7,143.69	\$ 7,143.69	\$ 7,143.69	85,724.28	\$ 257,172.84
MICHIANA	NILES, MI	\$ 11,707.55	\$ 11,707.55	\$ 11,707.55	140,490.60	\$ 421,471.80
REPUBLIC SERVICES	ELKHART, IN	\$ 10,147.48	\$ 10,147.48	\$ 10,147.48	121,769.76	\$ 365,309.28

Elkhart Community Schools
Elkhart, Indiana

RESOLUTION TO TRANSFER FUNDS TO THE RAINY DAY FUND

WHEREAS, the Board of School Trustees of the Elkhart Community Schools established by resolution a Rainy Day Fund in December 2006 as set out in IC 36-1-8-5.1;

WHEREAS, the Rainy Day Fund currently has a fund balance of \$7,038,183.77;

WHEREAS, school funds including the General Fund and all funds supported primarily by property tax revenue have experienced funding reductions in the past, and are anticipated to be subject to such reductions in the foreseeable future;

WHEREAS, it will likely be necessary to draw on Rainy Day Fund reserves to offset future funding reductions;

WHEREAS, the Board of School Trustees approved a \$2,000,000 appropriation for the 2018 budget in order to meet anticipated commitments;

WHEREAS, the need exists to bolster Rainy Day Fund reserves;

WHEREAS, it is forecasted funds may be available in the Capital Projects, Transportation Operating, and Referendum Operating Funds at the end of budget year 2017;

THEREFORE, BE IT RESOLVED, that the Chief Financial Officer is authorized to execute fund transfers in a cumulative amount not to exceed \$2,500,000 from the funds listed above into the Rainy Day Fund not later than December 31, 2017, such funds being unused and unencumbered;

FURTHERMORE, the Chief Financial Officer is directed to report the actual amount of transfers to the Board of School Trustees in January 2018.

Passed and adopted this 19th day of December, 2017.

AYE

NAY

ATTEST:

Secretary, Board of School Trustees

2017 Rainy Day Fund Transfer Resolution

Medical Plan Experience

November 2017

	<u>Cur Mo</u>	<u>Cur Mo Pr Yr</u>	<u>Chg</u>	<u>YTD Cur</u>	<u>YTD Pr</u>	<u>Chg</u>
UMR Medical	\$ 849,517	\$ 859,032	\$ (9,515)	\$ 9,399,958	\$ 8,607,422	\$ 792,536
UMR Rx	\$ 199,014	\$ 210,071	\$ (11,057)	\$ 1,701,469	\$ 2,016,108	\$ (314,639)
Less Amt Above Stop Loss	\$ (82,639)	\$ (64,533)	\$ (18,106)	\$ (1,161,240)	\$ (654,568)	\$ (506,672)
Total	\$ 965,892	\$ 1,004,570	\$ (38,678)	\$ 9,940,187	\$ 9,968,962	\$ (28,775)
Expected	\$ 899,320	\$ 980,682	\$ (81,362)	\$ 10,193,997	\$ 11,176,623	\$ (982,626)
Claims vs. Expected	\$ 66,572	\$ 23,888		\$ (253,810)	\$ (1,207,661)	

Elkhart Community Schools
Proposed School Fundraising Activities
Dec. 19, 2017 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
	Please note the following fundraiser is presented for confirmation only.			
ECS Literacy Committee	A book fair for "Star Wars Read You Must" literacy event will be held at Barnes & Noble in Mishawaka from 6:00 p.m. - 8:00 p.m. nightly. Proceeds will be used to support programming for future literacy events.	12/11/2017 - 12/15/2017	12/12/2017	Tara White



SCHOOL CALENDAR: JULY 2018 – JUNE 2019

Calendar for July 2018 with days of the week and dates.

Calendar for August 2018 with days of the week and dates.

Calendar for September 2018 with days of the week and dates.

Calendar for October 2018 with days of the week and dates.

Calendar for November 2018 with days of the week and dates.

Calendar for December 2018 with days of the week and dates.

Calendar for January 2019 with days of the week and dates.

Calendar for February 2019 with days of the week and dates.

Calendar for March 2019 with days of the week and dates.

Calendar for April 2019 with days of the week and dates.

Calendar for May 2019 with days of the week and dates.

Calendar for June 2019 with days of the week and dates.

August

- 14 Full day pre-session for teachers – non-student day
15 Full day pre-session for teachers – non-student day
16 Students' first day – Full day for all students

September

- 3 Labor Day – All Schools Closed

October

- 12 End of 1st grading period/midterm – all schools
25 Parent/Teacher Conferences (no school for all students)
26-29 Fall Recess – All Schools Closed

November

- 21-23 Thanksgiving Recess – All Schools Closed

December

- 21 End of 2nd grading period/1st semester – all schools
24-Jan 4 Winter Recess – All Schools Closed

January

- 7 School resumes after Winter Recess
21 Martin Luther King Jr. Day – All Schools Closed

February

- 6 Parent/Teacher Conferences for elementary only and Professional Development day for secondary teachers – (no school for all students)
15 No School – Emergency Make-up Day
18 Presidents' Day Recess – All Schools Closed

March

- 15 End of 3rd grading period/midterm – all schools
18 No School – Emergency Make-up Day

April

- 1-5 Spring Recess – All Schools Closed
11 Kindergarten Kick-off – Elementary Schools (Kindergarten Registration runs April 8 – May 4)
19 No School – Emergency Make-up Day

May

- 24 No School – Emergency Make-up Day
27 Memorial Day – All Schools Closed

June

- 5 Last Day of School – full day for all students**
5 Last Day for Teachers**
6 Emergency Make-up Day (if necessary)
9 Graduation

Key:

underlined = Professional Day for teachers (non-student day)

X School Out of Session (during the Instructional school year)

Parent/Teacher Conferences (no school for all students)

E No School (may be used as emergency make-up day, if necessary)

K Kindergarten Kick-off

**If necessary, additional emergency make-up days will be added at the end of the school year

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.
Walmart Community Grant Program	Walmart and Walmart Foundation	West Side Middle School	Krista Hennings	\$1,000	Girls Basketball supplies, equipment and activities	The importance of these funds is crucial for the continuation of community and camaraderie that this sport instills in these girls.	Equipment and uniform updates and possible activities like attending an ND girls basketball game to help instill dedication of the sport. More skill development by using Tipping Point Academy located at the Elkhart Sports Center.

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: December 14, 2017
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. Dawn McGrath *Dawn J. McGrath*
 RE: **Conference Leave Requests**
December 19, 2017 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2017 - 2018 CONFERENCES	EXPENSES	SUBSTITUTE
MIDWEST INTERNATIONAL BAND & ORCHESTRA CLINIC This conference will provide instructional music professional development. Chicago, IL December 21 - 23, 2017 (1 day's absence) DAVID ELLIOTT - CENTRAL (0-0)	\$470.00	\$95.00
INDIANA MUSIC EDUCATORS ASSOCIATION CONFERENCE This conference will provide instructional music professional development along with clinics and performances. Fort Wayne, IN January 12 - 13, 2018 (1 day's absence) DAVID ELLIOTT - CENTRAL (1-1)	\$295.00	\$95.00
INDIANA BANDMASTERS ASSOCIATION ALL-STATE BAND WEEKEND This weekend features rehearsals and a performance of the All-State Band. As the District I High School Representative for IBA I am required to attend. West Lafayette, IN March 9 - 11, 2018 (1 day's absence) DAVID ELLIOTT - CENTRAL (2-2)	\$100.00	\$95.00
CUES (CREDIT UNION EXECUTIVES SOCIETY) EXECU/SUMMIT This conference will provide sessions for marketing, leadership, entrepreneurship, financial management, and change management. The information gained will enhance several classes within the Business Department. This conference is fully funded by the organization, including reimbursing the district for the costs for the substitute. Big Sky, MO March 11 - 16, 2018 (5 day's absence) RODNEY DONIGAN - MEMORIAL (0-0)	\$0.00	\$475.00
	\$0.00	\$475.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$17,026.09	\$2,545.00
2017 YEAR-TO-DATE GENERAL FUNDS	\$23,524.12	\$1,710.00
2016 YEAR-TO-DATE OTHER FUNDS	\$193,206.37	\$23,505.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2017 YEAR-TO-DATE OTHER FUNDS	\$262,471.70	\$18,360.00
2017 YEAR-TO-DATE ADJUSTMENTS	(\$270.00)	\$0.00

2017 - 2018 CONFERENCES	EXPENSES	SUBSTITUTE
GRAND TOTAL	\$495,958.28	\$46,120.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. ROBERT HAWORTH
FROM: MS. CHERYL WAGGONER
DATE: DECEMBER 19, 2017

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Agreement** – We recommend the approval of an agreement regarding retirement eligibility requirements.

- b. **New Certified Staff** – We recommend the following new certified staff for employment in the 2017-18 school year:

Kimberly Meyer

Beardsley/Music

- c. **Resignation** – We report the resignation of the following employees:

Elyssa Kovatch
Began: 10/20/14

West Side/Special Education
Resign: 12/21/17

Teresa Kuruda
Began: 8/16/10

Roosevelt/Grade 6
Resign: 12/21/17

CLASSIFIED

- a. **Resignation** – We report the resignation of the following classified employees:

Heather Holycross
Began: 2/18/16

Cleveland/Woodland/Food Service
Resign: 12/29/17

Carol Nusbaum
Began: 10/5/17

Riverview/Paraprofessional
Resign: 12/22/17

b. **New Hires** – We recommend regular employment of the following classified employees:

Robin Creer
Began: 10/16/17

Transportation/Bus Driver
PE: 12/11/17

Kelly Martin Del Campo
Began: 10/13/17

Commissary/Food Service
PE: 12/8/17

Amber Smith
Began: 10/17/17

Beardsley/Paraprofessional
PE: 12/12/17

c. **Maternity Leave** – We recommend an unpaid maternity leave of the following employee:

Nakia Williams
Began: 11/29/17

Memorial/Food Service
End: 1/5/18

